



SREE NARAYANA GURU COLLEGE OF COMMERCE

ACCREDITED BY NAAC - GRADE 'B' (2004-2009)

(PERMANENTLY AFFILIATED TO THE UNIVERSITY OF MUMBAI & RECOGNISED BY UGC)

MANAGED BY SREE NARAYANA MANDIRA SAMITI (REGD.)

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MINUTES

Following are the minutes of IQAC meeting held in Seminar Hall on 24.03.2014 at 11:00 am

1. Principal Dr. Ravindran Karathadi welcomed all the IQAC members.
2. The following members were present for the meeting
 1. Prin. Dr. Ravindran Karathadi Chairman
 2. Prof. Mrs. Jayasree V. Coordinator
 3. Shri. N. Sasidharan Management Representative
 4. Shri. M.I.Damodaran Management Representative
 5. Shri. Venkatramni Local Society Member
 6. Dr. Gopalkrishnan Local Society Member
 7. Prof. Hinduja Srichand Teaching Faculty
 8. Mrs. Anuradha Raghuraman Teaching Faculty
 9. Mrs. Khushboo Mehta Teaching Faculty
 10. Mrs. Karishma Kasare Teaching Faculty
 11. Mr. Krishnan R Teaching Faculty
 12. Mr. Mohandas Admn. Manager (SFS)
 13. Mr. Chandrashekharan P. Office Superintendent
3. Minutes of previous meeting read and approved.
4. The Coordinator confirmed the submission of AQAR for the year 2012-13 in physical form due to technical problem of NAAC website. The AQAR for current year will be submitted online.
5. Shri. N. Sasidharan suggested that Perspective plan is a five year plan and year wise action plan based on perspective plan should be discussed and implemented through IQAC.
6. The Academic Calendar for the year 2014-15 was discussed and was finalized.
7. Plans for the Academic year 2014-15 has been fixed up with the help of all members and these plans were finalized.
8. There was a discussion about introduction of new program in the College. Principal confirmed that University has accepted College's application for four new innovative programs this year.
9. Shri. M.I.Damodaran suggested that revival of Add-On Courses in the academic year 2014-15.

10. Chairman and President mentioned that students should be counseled to participate in Add-on courses.
11. It was also suggested to have a panel of experts to provide guidance lectures to students from next academic year.
12. It was suggested that Bridge courses to be incorporated as part of the time table for all subjects. Currently Bridge course is conducted for two subjects – Mathematics and English in Aided section and can be extended to other programs.
13. It was highlighted that monthly research papers presentation by faculties is not happening on a regular basis. It is also observed that there is no participation from aided section faculties.
14. Research culture needs to be imbibed in faculty members and research paper presentation to be made on a quarterly basis. (Two paper presentation per semester). Students also to be involved in research programs through TISS-NUSSD programs.
15. Principal suggested that classrooms should be equipped with audio-visual facilities to facilitate modern teaching methods.
16. It was discussed to take service of an outside professional to design the website updating to be done on a regular basis by in house faculties.
17. Online feedback system can be introduced. Along with students' feedback- Parents' and Alumni feedback should also be taken from 2014-15
18. Alumni committees should be registered and Alumni-in-charge should take initiative for the same.
19. Placement cell to actively work towards attracting Corporates for suitable job opportunities and to include College Profile to be a part of the College website for placement assistance to the Companies. It was further decided to associate with TISS for the same.
20. It was discussed that common uniform can be introduced for students of College for special function after proper discussion and consent of all staff members.
21. It was decided to hold the IQAC meeting in every quarter.

The meeting was concluded with formal vote of thanks.



Principal
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